DBQ Online Privacy Policy

The DBQ Project's goal is to provide excellent teaching tools in a cutting-edge online learning environment. Alongside enhancing student learning, protecting your privacy is a top priority. We created this Privacy Policy so you know how we collect, protect, use and share information gathered on the DBQ Site.

This Privacy Policy governs the use of our web-based Site that students will be using in their classrooms and on their home devices. By using our Site, you are confirming that you are an authorized user and you are agreeing to the terms of this Privacy Policy and our terms of use.

Information We Collect and How We Use It

DBQ collects information needed to enable you to use our programs and services. We only collect the first and last name of the student, along with their email address, so we can set up an account for your student to access our Site. DBQ also collects the first and last name of the teacher, email address, school and district to allow teachers to access DBQ Online materials and to submit questions to us for technical assistance.

During your use of the Site you may create content in the course of teaching or studying the DBQ Materials and DBQ may store and link such content to your account. We archive all of this data at the end of each school year.

DBQ Online is interactive. Our platform allows students and teachers to share their content by downloading answers, notes and essays to a text format outside of DBQ Online. Since these downloads are outside our Site, we do not control or monitor these downloads. As with any online activity, we encourage you to avoid including personal information about yourself or others in downloads that will be shared or that can become public, and we encourage teachers to talk with their students about not including sensitive personal information in any resource or lesson used on the Site.

We may use a third-party service, such as Google Analytics, to collect anonymous visitor data on the Site. We would use this service to collect information about your computer like IP addresses, browser types (such as Internet Explorer, Chrome, Firefox, Mozilla, Safari and others), the accessing app, or referring pages and websites. We use Cookies to collect information about your use of our Site. Cookies are described in more detail below.

We collect this data so that we can manage and improve our Site and your experience using our resources. We use the information that you provide to figure out traffic patterns on our site, to track how our services are being provided online and to ensure that our services are secure. In collecting this data, we do not identify any individual user.

When We Share Data

Our goal is to provide learning resources so we never sell or share your data for marketing or sales purposes.

We only share data in the following circumstances:

- When you give us permission to do so.
- With your teachers and school staff.
- If we are required to do so to comply with the law or with direction from the courts or other authorities.
- If DBQ goes through a business transition, such as merging with another company or being acquired by another company, your personal information will, in most instances, be transferred to the new company.
- When we need to share with third parties to help run our Site, like our third-party data storage company. These third parties are only permitted to use your personal information to help run our Site.

Our Security Practices

We maintain a security program that is designed to protect the security, privacy, confidentiality and integrity of the student personal information that is submitted to our Site, including by using SSL and secure firewalls and storing our data in highly secure AWS data centers. We collect only limited amounts of personal information and our limited use of outside services helps to secure against unintended transfer of personal information.

Although we take great measures to ensure the security of the personal information entrusted to us, no company can guarantee that there will never be a security breach. However, if there ever is such a security breach, we will do everything we can to protect your personal information. Should a breach occur, DBQ will work with the school to notify parents of all affected student users. DBQ's response to a breach is fully detailed in its Data Breach Policy.

Modifications to This Privacy Policy

DBQ may make changes to this policy from time to time. Any changes to our privacy policy will be posted on the Site so that you are always aware of what information we collect and how we use it. We encourage you to review this privacy policy on a regular basis so you can see any changes that we make. Any changes become effective immediately once we notify you by posting the new policy. Because we take student data protection very seriously, no material changes to the collection, use and sharing of student data will be made without the school agreeing to it in writing.

We Comply With State and Federal Laws

DBQ takes the privacy of student data very seriously. It is DBQ's policy to comply with all applicable state and federal laws, including the Children's Online Privacy Protection Act (COPPA). We work in partnership with our schools and our parents to ensure that any consent provisions that may be applicable are met and our hope is that schools will diligently safeguard the personal information of each student having access to DBQ Online and will not post or otherwise communicate personal information of students on the DBQ Online.

International Users

If you access DBQ Online from outside the United States, your connection may be through and to servers located in your country or the United States. Any information you provide may be processed and maintained in the United States on servers and/or other network systems operated by us or for our benefit. Regardless of where you live, you consent to have your personal information transferred, processed and stored in the United States, and allow us to use and collect your personal information in accordance with this Privacy Policy. If you access the site from and/or reside outside of the United States, your information may be stored, transmitted and shared in accordance with U.S. data privacy laws which may not be equivalent to those in effect in your country. You expressly agree that you will not use the site with any expectation of greater privacy rights than those to which you have expressly agreed as stated in this Privacy Policy.

California Users

California Education Code § 49073.1 requires that technology services agreements entered into, amended, or renewed by an LEA on or after January 1, 2015 must follow specific requirements. These requirements apply to contracts for services that utilize electronic technology, including cloud-based services, for the digital storage, management and retrieval of pupil records, as well as educational software that authorizes a third-party provider to access, store and use pupil records. DBQ's Online Subscription Agreement and this Privacy Policy incorporated therein meet the requirements under California Education Code § 49073.1. The Subscriber is responsible for ensuring compliance with California Education Code § 49073.1.

Cookies and Other Technology Used to Collect Information

With the use of cookies and other technologies, DBQ may receive and store certain types of information about you whenever you interact with this Site.

Cookies are small text files that we transfer to your local device, through your web browser, to

(a) speed your navigation on the Site, (b) recognize you and your access privileges, (c) track your usage and preferences of the Site, (d) detect the existence of any cookies previously set by our server, and (e) identify certain information on how and when you accessed the Services such as type of browser, operating system, domain names, IP addresses and the like. The Help portion of the toolbar on most browsers will tell you how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie, or how to disable cookies altogether. You can also disable or delete similar data used by browser add-ons, such as Flash cookies, by changing the add-on's settings or visiting the website of its manufacturer.

Cookies allow you to take full advantage of this Site (disabling cookies may prevent proper functioning of certain parts of the Services), so we recommend that you leave them turned on for our Site.

DBQ may also use single pixel images, web beacons and other similar technology (collectively "Beacons") to (a) track your usage of the Site, (b) track response rates to certain activities and promotions within the Site and in marketing campaigns, and (c) identify certain information on how and when you accessed the Site such as type of browser, operating system, domain names, IP addresses and the like.

How to Remove Data From Our Site

DBQ respects the right of parents to view and modify their account information at any time. In the event you wish to delete your account, contact information and any personal information relating to your child or student from DBQ Online, kindly contact us.

If you have any questions or concerns about the Privacy Policy please contact <u>support@dbqproject.com.</u>